

DEPARTMENT HEAD MEETING

CLARK COUNTY BOARD OF COMMISSIONERS

February 21, 2024

The Board of County Commissioners of Clark County, Indiana met for an advertised and noticed Department Head Meeting on February 21, 2024, at 8 a.m., at the Clark County Government Center, 300 Corporate Drive, Room 205, Jeffersonville, Indiana.

Present at the meeting were Commissioners Bryan Glover, Connie Sellers, Jack Coffman, Scott Lewis, LeeAnne Howe, Judge Lisa Glickfield, Tom Lowe, Doug Bentfield, Gavan Hebner, Marion Shepherd, Jamie Hayden, Tim Cochran, Brian Dixon, and Sabrina Corbin.

- A. LeeAnne Howe, Director of Human Resources, reported that the Affordable Care Act documents are being submitted for 2023. Also, this week she is working with the Health Department to go over our RX benefits. She asked Tim Cochran to provide her pictures of the CPR Training for the Newsletter.
- B. Tom Lowe, Court Administrator, reported that Debbie Cooper will be retiring on March 1, 2024. Janet Hurst retires tomorrow. Probation will be having an open house on March 1st from 1:00-4:00 pm. He is checking with the Judges to see if Superior Courts 5 and 6 would also like to add their Courts to the open house as well.
- C. Judge Lisa Glickfield reported that after the last Council meeting, they are evaluating their Grants to make sure that coincide with County Government funds so they will be working with Jessica Huffman, Deputy Auditor, to streamline their processes. Their Grants are a supplement to the pay to their case managers (probation officers) and administrative personnel in the Problem-Solving Courts, so they want to make sure that the salary ordinances are accurate and follow the SBOA regulations. She wants to work with HR as well as County Attorney Scott Lewis to ensure that everything is in line. County Attorney Scott Lewis suggests she works with the County Council, Council Attorney Max McCrite, as well as the Auditor's office as they oversee salary ordinances.
- D. Marion Shepherd, Director of Building Operations, reported that at the Judicial Center, the 4th floor renovation is complete and will open the doors (key cards) today. The 3rd floor will begin building the walls for an office. The 3rd floor work will be done in-house. They are also moving furniture to the 2nd floor offices. In the future we will need to evaluate the Prosecutor's side of the building for renovation.
- E. Jamie Hayden, Chief Probation Officer, thanked the Commissioners for funding the 4th floor renovation at the Judicial Center. Everything looks good.
- F. Gavan Hebner, Director of Clark County Emergency Management, met with the new council of the Town of Borden on Monday to discuss the eclipse as well as emergency management.

He saw the Plan Commission meeting where the UDO changes were discussed. He will reach out because he would like to have a discussion with Amy Williams regarding the solar fields from an EMA perspective. He would like to give input about location access control and general emergency response.

- G. Doug Bentfield, Clark County Health Department Administrator, reported the CPR training with the Highway Department is complete. Annual Reports are almost complete as well.
- H. Tim Cochran, County Highway Superintendent, reported the Highway Department has been busy the last week with the cleanup after the EF1 tornado as well as the snow and pothole repairs. Commissioner Glover stated he had received phone calls regarding CR 160's approach to the bridge as well as the road in front of Rock Creek Academy. Commissioner Glover would like Tim to look at possible milling or paving to see if those roads need that. Regarding the road in front of Rock Creek County Engineer Brian Dixon stated if that road needs to be widened, they will need to take in consideration the utility poles that are owned by Duke Energy and the cost of moving those poles may be more than paving. Tim Cochran also reported he has a company coming in to dismantle and remove the tack oil tanks.
- I. Brian Dixon, County Engineer, reported that Bridge 24/Hebron Church Road is almost complete. Temple & Temple has done a great job.

He also has been getting complaints about the tree line at Biggs Road and Memphis Blue Lick Road. The tree line is making the road visibility difficult. Commissioner Glover instructed Brian Dixon to see how far out needs to be cleared and approach the property owners about allowing us to clear the trees. Commissioner Glover also asked Brian Dixon to see if there is a right of way in place so that collectively come up with a plan for a legal course of action.

Regarding the Heidleberg property at Stacey Road and Hwy 403 intersection. Their board has the documents on their agenda for this Friday. Gavan Hebner said that Sellersburg Town Council member Scott McVoy has a good relationship with the Heidleberg contact. Commissioner Connie Sellers asked him to connect him with County Attorney Scott Lewis to ensure the project is on their agenda.

Brian Dixon stated there are commercial properties wanting to build on Hwy 311 at Hwy 60 and need driveway permits. He has looked them over and offered suggestions like right turn in right turn out due to the congestion in the area. He conferred with the Town of Clarksville as well as the Town of Sellersburg and they agreed. The Town of Sellersburg regarding the entrance to Ivy Tech at Hwy 311. He stated the Town of Sellersburg wants to get a study done to add sidewalks to that area. Commissioner Glover stated that JTL already has a plan so let us evaluate it and confer with KIPDA.

Commissioner Coffman made a motion to approve the January 7, 2024, Department Head Meeting Minutes. Commissioner Sellers seconded. Motion approved 3-0.

Commissioner Coffman motioned to adjourn. Commissioner Sellers seconded. Motion approved 3-0. Meeting adjourned.

BOARD OF COMMISSIONERS OF
CLARK COUNTY, INDIANA

- Absent -

BRYAN GLOVER

Connie Sellers

CONNIE SELLERS

Jack Coffman

JACK COFFMAN

ATTEST:

R. Scott Lewis
R. Scott Lewis, County Attorney

DATE:

3-6-24