

DEPARTMENT HEAD MEETING

CLARK COUNTY BOARD OF COMMISSIONERS

February 7, 2024

The Board of County Commissioners of Clark County, Indiana met for an advertised and noticed Department Head Meeting on February 7, 2024, at 8 a.m., at the Clark County Government Center, 300 Corporate Drive, Room 205, Jeffersonville, Indiana.

Present at the meeting were Commissioners Bryan Glover, Connie Sellers, Jack Coffman, Scott Lewis, Judge Lisa Glickfield, Judge Bradley Jacobs, Doug Bentfield, Gavan Hebner, Marion Shepherd, Tim Cochran, and Sabrina Corbin.

- A. Sabrina Corbin, Commissioners' Administrative Assistant, reported that Cybertek is currently getting a quote to prepare for the 2025 deadline to livestream from the meeting room in room 103.
- B. Marion Shepherd, Director of Building Operations, reported the following:
- Clark County Government Center
 1. He is currently waiting on HVAC parts for the Highway Administrator's Office.
 2. He is reaching out to the electric company to see the cost to hook up the access controls for the front doors to the generators.
 - Clark County Judicial Center
 1. The 4th floor renovation is complete. Furniture is being delivered this tomorrow.
 2. He is working with IT to finish up.
 3. The 2nd floor walls are up and electrical is being ran.
 4. The carpet was installed yesterday and will pick up the desks next week.
 5. The 3rd floor electrical issues have been fixed from the 1970 wiring.
 6. When inquiring about security parts for the panel on the gate, Marion received a quote for \$705.00/HR from the company which he did not accept. He thinks moving forward he will be able to fix himself.
 7. The Sheriff's department has had a restroom issue, and they are requesting the restrooms be updated. He will get quotes.
 8. Friday the access control on the doors, that house the voting machines, are being installed and are being paid out of the Clerk's office grant.
 9. Marion has hired two new employees so his department should be fully staffed.
- C. Judge Lisa Glickfield reported that the courts are currently undergoing a time study with the State of Indiana for the month of February. The state will evaluate judicial resources as well as caseload.
- D. Judge Brad Jacobs stated that the evaluation at the state could bring on new court or remove courts, but he does not foresee there being any changes to the number of courts. Last year the courts were at 1.1 utilization with a goal of 1.0.

- E. Doug Bentfield, Clark County Health Department Administrator, reported:
1. The health classes are building in interests.
 2. Another skunk is being tested for rabies. He is looking into collaborating with a local veterinarian to office a rabies vaccine clinic for pets. He is offering local Animal Control officers the vaccination at a cost of \$1,500 per person. Commissioner Glover stated the cost for the two County Animal Control officers would come from the Commissioners budget. Doug Bentfield stated that if someone were bitten, a 250-pound person would cost between \$10,000-\$15,000 for treatment through the Health Department which is cheaper than the hospital which is about \$30,000.
- F. Gavan Hebner, Director of Clark County Emergency Management, reported the following:
1. Gavan is working with the Town of Borden regarding their Eclipse event, and they are meeting on February 19, 2024.
 2. Gavan is meeting with a Solar Farm Rep in New Washing about potential hazards. He will ask for the chemical inventory report and see what type of training is available for the local first responders in case of an emergency.
 3. The mobile command had a roof leak.
- G. Tim Cochran, County Highway Superintendent, reported the following:
1. The diagnostic tool has already paid for itself. They had a repair bill that went from \$17,285.00 to \$1,200.00.
 2. It is time to look at new tractors and bushwackers for the 2nd and 3rd districts. He will work with Highway Administrator Sarah Daniel to see which process we need to follow to proceed, public bidding or 3 quotes. He also stated that they are in need of 2 new pick-up trucks.

Commissioner Coffman made a motion to approve the January 24, 2024, Department Head Meeting Minutes. Commissioner Sellers seconded. Motion approved 3-0.

Commissioner Coffman motioned to adjourn. Commissioner Sellers seconded. Motion approved 3-0. Meeting adjourned.

**BOARD OF COMMISSIONERS OF
CLARK COUNTY, INDIANA**



BRYAN GLOVER

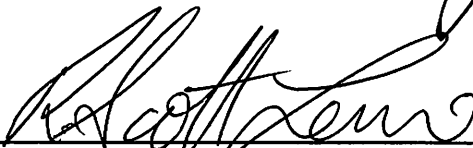


CONNIE SELLERS



JACK COFFMAN

ATTEST:



R. Scott Lewis, County Attorney